



HENLEY ROAD • NOTCUTTS • RUSHMERE

ISSC Sports Holiday Programmes Terms & Conditions

Cancellations & Refunds:

Cancellations: Contingency Weather Plan

- **Rain:** In the event of light rain/drizzle, all activities will continue as long as the participants have brought the appropriate wet weather gear. If the weather conditions become dramatically worse (heavy rain), the coaches will need to bring all the participants inside, a waiting period of 1 hour will begin, and if weather does not improve parents/guardians will be phoned to collect their children.
- **Snow/Ice:** In the event of icy conditions, the camp will be cancelled and all participants will be given credit for the subsequent camp.

Refunds: Notice must be given 72 hours prior to the camp start date to receive a full refund. After the camp starts, no refunds or credit will be given.

Attendance:

The Camp Director will check in every participant each morning. In the event that the camp organiser is unavailable the Head Coach will handle the check in process. Parents must collect their child from the lounge and sign out with the camp director at the end of the day.

Early Dismissal:

Participants who need to leave camp early (should have a note or have been arranged before the camp had started with the Camp Director and parent/guardian) will need to tell their coach/instructor and sign out by telling the Camp Director before leaving .

Food:

Refreshments: All participants will have two opportunities to have a snack throughout the day (one in the morning and one in the afternoon) where they can buy snacks from the Café. Every participant should bring a refillable bottle.

Lunch: Lunches will be provided to every participant. Any dietary requirements should be stated on the booking form and emailed to Mandy, mlc@ipswich.school.



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Attire:

Hockey Camps and Activities: All attendees will need to bring and wear shin pads and gum shields. Left handed gloves are strongly recommended for outdoors, and required for indoors. For outdoor camps, participants need to bring appropriate clothing for the weather conditions e.g. sun cream, wet weather clothes. Participants need to bring both hockey astros and an indoor pair of shoes that can be worn in the sports hall.

Multi-Sports Camps: All attendees will need to wear clothing suitable to play sport in, no jeans or clothing with rips/tears etc. All attendees will need to bring clothing suitable for both inside and outside. Dependent on the weather, they will need wet weather gear, sun cream and sun hat. We strongly advise participants bring a towel and spare clothes in case they get wet in the morning or they take part in some of the water activities. No jewellery including watches and ear rings are to be worn. Every participant needs to bring a refillable water bottle.

Athletics Camps and Activities at ISSC Rushmere: All attendees will need to wear trainers and footwear suitable to be worn in the sports hall. **No studs/spikes.** All attendees will need wear suitable clothing to take part in sport, no jeans or clothing with rips/tears etc. Dependent on the weather, they will need wet weather gear, sun cream and sun hat. We strongly advise participants bring a towel and spare clothes in case they get wet in the morning or they take part in some of the water activities. No jewellery including watches and ear rings are to be worn. Every participant needs to bring a refillable water bottle.

Athletics Camps at ISSC Henley/Notcutts: All attendees will need to wear trainers and footwear suitable to be worn in the sports hall. **Participants can bring their studs/spikes if they own them** as we will endeavour to go to Notcutts if the weather is suitable. All attendees we need wear suitable clothing to take part in sport, no jeans or clothing with rips/tears etc. Dependent on the weather they will need wet weather gear, sun cream and sun hat. We strongly advise participants bring a towel and spare clothes in case they get wet in the morning or they take part in some of the water activities. No jewellery including watches and ear rings are to be worn. Every participant needs to bring a refillable water bottle.

ISSC T- Shirts: Each participant will be given a free ISSC t-shirt if they attend three or more days for the multi-sports and hockey camps. Participants at the athletics camps will receive a free t-shirt if they attend the camp. If a participant wishes to purchase an additional t-shirt, the cost is **£10 per shirt.**

Valuables: ISSC will not be held responsible for any loss or damage to personal items.

Photographs and Marketing:

Photographs will be taken to be used in local papers or by ISSC for camp promotions only. If you **DO NOT** wish your child to be involved in any footage, please inform ISSC.



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Staff:

ISSC Staff: All ISSC staff will be wearing their ISSC tops or Ipswich School kit to identify them as a point of contact throughout the day. **Ratio: 20 players: 1 Coach**

Mobile phones:

Participants should not use their mobile phones during the camp unless it is to contact a parent or due to an incident that has occurred.

Discipline Policy:

Children will be made aware of the rules and guidelines for behaviour and the consequences for not following them.

The following outlines a list of measures which staff are permitted to use when dealing with a participant displaying inappropriate behaviour.

1. First Incident – Verbal Warning: The coach explains to the child what they have done wrong and that appropriate behaviour is expected.
2. Second Incident – 10 Minute Time out: Coach removes participant from the activity.
3. Third Incident – meeting with the Camp Director
4. Fourth Incident – Camp Director will phone the parent/guardian to explain the situation and the actions that took place.

Children who threaten the safety of themselves or others will be asked to leave the programme. The Camp Director will be made aware of campers dismissed from camp.

Lost and Found:

Items that are lost at a camp will be kept for 3 weeks before they are donated to a local charity shop (or disposed of if the item is not resellable). Lost and found items will be kept at ISSC Rushmere for that period.